

**MOTT PARK
NEIGHBORHOOD
ASSOCIATION, INC.
BY-LAWS**

ARTICLE I – NAME

The name of this Corporation shall be the MOTT PARK NEIGHBORHOOD ASSOCIATION, INC. hereinafter referred to as MPNA.

ARTICLE II – PURPOSE

MPNA is a permanent coalition of Mott Park residents, owners, and businesses whose purpose is to promote the common good and to advance the general welfare of the Mott Park Neighborhood area.

Activities of the MPNA shall include:

- Maintaining and revitalizing units within its borders;
- Beautification and maintenance of our green areas and park;
- Promoting cohesion and respect among its residents;
- Acting as a liaison between residents and government and private entities; and
- Sponsoring events and projects that advance the arts, culture and recreation within its borders.

ARTICLE III – MEMBERS

Section 3.1 – Definitions

As used in these By-Laws, the words and phrases below will be defined as:

A. Unit

A unit is any home, apartment, or business within the Mott Park area.

B. Mott Park Area

The geographical section within the City of Flint, Michigan bounded by the following:

Beginning on Flushing Road at the west City of Flint, Michigan limit line going east on Flushing Road to Dupont Street, south on Dupont Street to University Avenue, southwest on University Avenue to Nolen Drive, northwesterly on Nolen Drive to the Old Calvary Cemetery easterly property line, along said property line in the northerly direction to the City of Flint, Michigan limit line to Flushing Road, the point of beginning.

C. Eligible Members

Any adult resident or owner of a unit located in the Mott Park area

D. Participating Members

Dues paying members.

Section 3.2 – Membership Dues

Payment of annual membership dues of \$15.00 or more per household entitles each member to participate in the operation of the MPNA during a fiscal calendar year – January 1 through December 31.

A. Such dues are payable to the MPNA Treasurer or his/her agent.

B. Payment of membership dues is the responsibility of any eligible member who desires to participate in the operation of the corporation.

ARTICLE IV – OFFICERS

Section 4.1 – Officers

The officers of the MPNA shall be President, Vice-President, Treasurer, Secretary, and Immediate Past President.

Section 4.2 – Duties

A. President – The President shall preside at MPNA meetings, preserve order and resolve questions of procedure in accordance with these By-Laws and Robert’s Rules of Order, Revised. The President shall appoint the Chairperson of each Standing Committee. The President shall call MPNA meetings.

B. Vice- President – The Vice-President shall assume the general duties and responsibilities of the President in his/her absence from a particular meeting. In the event that the office of President is vacated as a result of death, resignation, removal, or any other reason, the Vice-President shall assume the office of President.

C. Treasurer – The Treasurer shall collect and receive MPNA membership dues, establish and preserve MPNA financial records, provide an accounting of the receipts and expenditures of MPNA funds at general meetings and perform such other duties as the MPNA shall prescribe. The Treasurer shall preside at MPNA meetings in the absence of both the President and Vice-President. The Treasurer shall assume the office of the President in the event that both the President and Vice-President shall be unable to serve for any reason. The Treasurer shall be authorized to pay such expenses as approved by the MPNA.

D. Secretary – The Secretary shall record and maintain the minutes of the MPNA, preserve copies of all materials coming before the MPNA, and perform such other duties as are customary or may be assigned by the MPNA.

E. Immediate Past President –

The Immediate Past President shall act as a resource for the President, providing support and assistance in the transition and operation of the MPNA. The Immediate Past President occupies a non-voting position on the Executive Board.

Section 4.3 – Election and Terms of Office

The President, Vice President, Secretary and Treasurer shall be elected at the Annual Meeting for the term of one year, commencing January 1 of the next year. The President shall not serve more than three consecutive terms. The election shall be by ballot.

Section 4.4 – Nominations

Participating members of the MPNA may nominate candidates for elected positions at the Annual Meeting.

Section 4.5 – Removal

Any officer (appointed or elected) may be removed from office with cause by the vote of two-thirds (2/3) of MPNA participating members.

ARTICLE V – MEETINGS

Section 5.1 – Annual Meeting

The MPNA Annual Meeting shall be held during the month of November.

Section 5.2 – General Meetings

The regular order of business shall be conducted at general meetings of the MPNA, which shall be held on a quarterly basis.

Section 5.3 – Special Meetings

MPNA Special Meetings may be held to consider matters of particular importance to MPNA members or the take up general business that cannot be delayed until the next general meeting. A Special Meeting may be called by the President or upon the vote of a majority of participating members at any meeting.

Section 5.4 – Quorum

A quorum exists whenever the number of participating members at a properly called meeting is equal to or greater than 10.

Section 5.5 – Voting

All participating members of the MPNA shall be entitled to vote on motions brought before the membership.

Section 5.6 – Rules of Order

Robert's Rules of Order, Revised shall govern meetings of the MPNA except where they conflict with these By-Laws. In the event of a conflict, these By-Laws shall prevail.

ARTICLE VI – COMMITTEES

Section 6.1 – Executive Board

The Executive Board shall consist of the Officers of the Corporation, the Chairperson of each Standing Committee, and other members appointed by the President. The Executive Board shall be responsible for the preparation of the Agenda for each MPNA General Meeting and such other duties as may be assigned by the MPNA. The Executive Board shall consist of at least nine members and no more than thirteen members. The majority of the sitting members of the Executive Board shall constitute a quorum.

Section 6.2 – Standing Committees

The following are designated Standing Committees (i.e. permanent committees of the MPNA):

- Neighborhood Revitalization Committee
- Neighborhood Parks and Playground Committee
- Neighborhood Activities and Events Committee
- Neighborhood Watch Committee

Section 6.3 – Standing Committee Chairpersons

The President shall have the power to appoint the Chairperson of each Standing Committee.

Members of each Standing Committee shall be selected by its Chairperson. The Chairperson and members of each Standing Committee shall serve during the term of office of the President.

Section 6.4 – Special Committees

Single purpose Special Committees may be created to address issues not covered by Standing Committees. Special Committees may be established by the majority vote of participating members of the Executive Board. Special Committees will automatically terminate upon the completion of the designated task. The Chairperson of the Special Committee shall be chosen by majority vote of participating members

Section 6.5 – Minor Expense Accounts

Minor Expense Accounts shall be established for each Standing Committee as deemed necessary. The MPNA may disapprove any proposed expenditure of funds from such an expense account.

ARTICLE VII – AMENDMENTS

These By-Laws may be amended at an MPNA Meeting by a 2/3 vote of the Participating Members present. The language of the

proposed amendment(s) must be presented to the Executive Board at least three weeks before the next scheduled MPNA meeting. All Participating Members shall be notified of the proposed amendment(s) for presentation and discussion at that next scheduled MPNA Meeting following submission to the Executive Board.

ARTICLE VIII - DISSOLUTION

Section 8.1 – Decision to Dissolve

If the Executive Board deems it necessary to dissolve the Corporation, then the decision shall be brought before an MPNA membership meeting under conditions identical to amendment of the By-Laws (see article VII) as regards to notice to the membership. A 2/3 majority vote by the Participating members present would be required to approve this measure.

Section 8.2 – Decision to Dissolve If a Quorum Cannot Be Reached

In the event that a quorum cannot be reached to consider the dissolution of the Corporation, the decision shall then be made by a 2/3 vote of the Executive Board.

Section 8.3 – Disposal of Corporation Property

In the event that 2/3 of the members vote to dissolve the Corporation, the property of the Corporation will be disposed of in the following manner:

A. Tangible Property

Any tangible property will be sold at a published public sale for market value

B. Any Tangible Property Not Saleable.

Any tangible property that is offered for sale but cannot be sold shall be offered for use by any other charitable organization that is designated 501(3)(c) by the Internal Revenue Service. Only if no organization can be found that will accept it may it be discarded.

C. Proceeds From the Sale of Tangible Property.

Proceeds from the sale of tangible property shall be combined with any existing financial property.

D. Disposal of Financial Property.

Any financial property remaining after the Corporation's final bills are paid shall be donated to a charity or charities designated 501(3)(c) by the Internal Revenue Service and it shall be specified that these monies are to be used only for 4 charitable purposes. These charities shall be selected by the Executive Board by a majority vote.

Date: 10/7/13

Approval: Presented to the General Membership and approved by voice vote.

Description:

1. Change Article IV section 4.3 to read: The President, Vice President, Secretary and Treasurer shall be elected at the Annual Meeting for the term of one year, commencing January 1 of the next year. The President shall not serve more than three consecutive terms.

2. Change Article IV Section 4.2A to read: President - **A. President** – The President shall preside at MPNA meetings, preserve order and resolve questions of procedure in accordance with these By-Laws and Robert’s Rules of Order, Revised. The President shall appoint the Chairperson of each Standing Committee. The President shall call MPNA meetings.

REVISION HISTORY

Date: 11/7/00

Approval: Presented to the General Membership and approved by voice vote.

Description:

1. Change “Participation Fees” to “Membership Dues.”
2. Added Immediate Past President as non-voting officer

Date: 2/6/12

Approval: Presented to the General Membership and approved by voice vote.

Description:

1. Change requirement for Annual Meeting from “November” to “November or December.”
2. Add and approve Dissolution Article (VIII)